



**PUBLICATION OF DECISIONS NO. 65/23-24**

**MUNICIPAL YEAR 2023/24**

Date Published: 29 April 2024

This document lists key decisions that have been taken by officers and both key and non-key decisions taken by councillors which are subject to call-in, and the date by which they must be called-in. It also contains urgent decisions taken which are not subject to call-in, and Cabinet decisions making a recommendation to Council which are not open to call-in.

A valid request for call-in is one which is submitted (on the form provided) to the Governance and Scrutiny Team in writing within 5 working days of the date of publication of the decision by at least 7 Members of the Council.

Additional copies of the call-in request form are available from the Governance and Scrutiny Team.

If you have any queries or wish to obtain further report information or information on a decision, please contact [democracy@enfield.gov.uk](mailto:democracy@enfield.gov.uk)

**INDEX OF PUBLISHED DECISIONS – 29 April 2024**

	<b>Date Decision came/ comes into effect</b>	<b>Part 1 or 2</b>	<b>Subject/Title of Report</b>	<b>Category of Decision</b>	<b>Affected Wards</b>	<b>Eligible for Call-In &amp; Date Decision must be called in by (If Applicable)</b>
<b>Decisions Made by Executive Directors / Directors / Portfolio Holders</b>						
Strategic Director of Housing & Regeneration (Joanne Drew)	Wednesday 8 May 24	Part 1 & 2 (Para 3)	<p>Aids and Adaptations Terms Contract</p> <p>I. Approve the award of one contract for a duration of 2 years plus the option to extend for one further year to provide adaptations for residents with disabilities within the Council's housing stock.</p> <p>II. To note the budget of £3,600,000 which includes contract sum, contingency and staff costs.</p> <p>The report sets out the options considered, if any, and the reasons for the recommendation and the decision.</p>	KD 5632	All	Yes Tuesday 7 May 24

Executive Director - Resources (Fay Hammond)	Monday 29 April 24	Part 1 & 2 (Para 3)	<p>Digital Services ESA (Enterprise Subscription Agreement) Microsoft</p> <p>To award a 3 year contract to Phoenix Software Limited via the CCS Technology Products and Associated Services (RM6068) Framework Agreement. The expected value of the contract is as set out in the second paragraph of the Financial Implications section of the report.</p> <p>The report sets out the options considered, if any, and the reasons for the recommendation and the decision.</p>	KD 5658/U245	All	No (Rule 15 Urgent Decision)
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## SECTION 2: Notice of forthcoming Key Decisions for which it has not been possible to provide notice

This section lists the Key Decisions that are proposed to be taken by the Council, which require publication in accordance with the Local Government Act 2000. The decisions listed are those for which it has not been possible to provide 28 days' notice and need to comply with the Council's urgency procedure. There are two routes that can be followed in this instance to enable a decision to be taken.

### 1. Rule 15 – General Exceptions

This procedure is used in cases when:

- it is not possible to provide the required 28 days' notice of a key decision; but
- it is possible to provide a minimum of 5 working days' notice prior to the decision being taken;

### 2. Rule 16 – Special Urgency

This procedure should only be used in exceptional circumstances where it is not possible to:

- provide the required 28 days' notice prior of a key decision; and
- provide a minimum of 5 working days' notice prior to the decision needing to be taken;

### **These decisions will not be eligible for call-in.**

If you have any queries or wish to obtain further report information or information on a decision please refer to: Claire Johnson 020 8379 4239

FORM A

**Key Decision – Reference Number: KD 5658/U245**

**DETAILS OF KEY DECISION**

<b>Part 1/2* and reason</b>	<i>Date Decision Planned</i>	<i>Decision of</i>	<i>Proposed Key Decision</i>	<i>Ward/s affected by the decision</i>	<b>Contact Name and Number</b>
Part 1 & 2 (Para 3)		Fay Hammond	To award the 3-year contract to Phoenix software for the Microsoft ESA (Enterprise subscription agreement) which is Microsoft Windows and M365 licences following a compliant, competitive procurement exercise undertaken by Crown Commercial Services on behalf of multiple public sector organisations (20 other public bodies, including 11 other local authorities)	All	Adrian Gorst 07356 142 706

**Reasons for Urgency:**

- Negotiations between Microsoft and Crown Commercial Services on pricing were completed too late for the Council’s full decision making cycle to complete ahead of the existing agreement expiring on 30/04/2024.
- Failure to join the negotiated agreement between Microsoft and Crown Commercial Services before the existing agreement expires at the end of this month will leave the Council without Windows or M365 licences leading to the Council paying the full commercial price which is 40%

more than the negotiated price.

- Signing the agreement now avoids the 9% increase others may have to pay due to currency fluctuations, introduced by Microsoft in 2023. A saving of £126,000 on the annual cost of £1.4m
- The agreement also avoids potential costs of Teams Unbundling, in the EEA Microsoft separated M365 and Teams, reducing the cost of M365 by 2 Euro/month but then charging 5 Euro/month for Teams on top of M365.
- The Microsoft and Crown Commercial Services agreement locks-in 2021 pricing for the next three years, avoiding inflationary increases since the 2021 agreement was signed and for the duration of the contract through to 2027.

**Urgency Provisions used:**

Urgency provisions for the above decision:

There is no time for the decision to be published on the forward Plan for 28 days;

There is no time to allow for call-in.